



Workshop on Preparing Targets and Activities For 2010 – Office of The Deputy Vice Chancellor (R & I)

The aforementioned workshop was held from 3-5 December 2009 at Hotel Hydro, Penang. It was attended by all staff affiliated to the Office of the Deputy Vice Chancellor (R&I)—Safety and Occupational Health Unit (UKKP), Small and Medium Sized Enterprise Unit (SME), Research and Development Unit (R&D) and the Institute of Nano Electronic Engineering. The workshop begun with a talk by Tn. Hj. Azman Abdullah, USM Registrar. In his talk, Tn. Hj. Azman explained the duties of an administrator and shared his experience working in USM for more than 30 years. Prof. Dr. Zul Azhar Zahid Jamal, Deputy Vice Chancellor (R&I), then expressed his views on what the Office of the Deputy Vice Chancellor (R&I) should do for the year 2010.

Participants were grouped together according to their respective unit and were told to prepare a framework for their key strategic targets and activities for 2010. Each unit then presented its views on what needed to be done in the forthcoming year. This inaugural workshop met its objective of preparing relevant documents on strategic planning and activities for 2010. It also acts as a platform to bolster closer relationship among staff members affiliated to the Office of the Deputy Vice Chancellor (R&I).